

## SEPTIC ABANDONMENT PROCEDURES

1. Property owner / septic company must contact the Borough or Township Building Department for any required permits separate from the Health Department permit.
2. Property owner / septic company must complete the NWBRHC permit application completely, including the As-Built Sketch with sewer line location (label all components).
3. The permit application must have a signature from the property owner / septic company. The permit fee of \$25.00 must be paid.
4. Property owner / septic company must make an appointment with the Inspector for inspection. A minimum 72-hour notice must be provided.
5. Upon opening the septic system, the Inspector must visually observe the interior of the septic system prior to additional work being performed. **Picture documentation must be provided.**
6. Any waste in the septic system must be properly disposed and a copy of the bill indicating proper disposal must be provided.
7. The septic system must be filled with appropriate fill in accordance with N.J.A.C 7:9A Standards for Individual Subsurface Sewage Disposal System.
8. Upon filling of the septic system, the Inspector must visually observe the filled septic system. **Picture and fill material documentation must be provided.**
9. Upon receipt of all documentation and fees, a copy of the abandonment report will be provided to the property owner.

**NORTHWEST BERGEN REGIONAL HEALTH COMMISSION**  
20 West Prospect Street, Waldwick, New Jersey 07463 Phone (201) 445-7217 Fax (201) 445-4001

**APPLICATION FOR APPROVAL OF:**

- SEPTIC SYSTEM INSTALLATION/ABANDONMENT
- WELL ABANDONMENT
- REPAIRS, SPECIFY \_\_\_\_\_

**TOWN:** \_\_\_\_\_

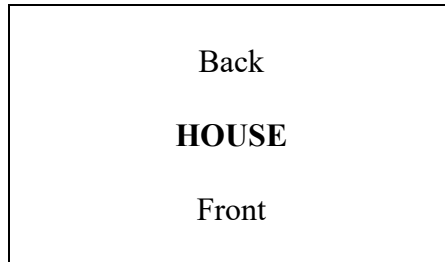
Homeowner's Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Email \_\_\_\_\_

I certify that all the septic components at the above-named property have been located and identified. Any and all septic tanks and seepage pits have been disconnected, pumped, and backfilled with approved fill material.

- Number of components: Septic Tanks \_\_\_\_\_ Seepage Pits \_\_\_\_\_ Field \_\_\_\_\_  
**(Attach copy of pump out bill)**
- \$ \_\_\_\_\_ cash or check (made payable to \_\_\_\_\_)
- As-Built sketch, including sewer line location (label all components), use diagram below
- Removal of tank must be in compliance with NJ DEP Solid Waste Requirements.



**NOTE:** Any deviation from the original plan must be submitted and approved by Northwest Bergen Regional Health Commission. **Septic work shall not be covered/closed until after it has been inspected and approved.**

Signature \_\_\_\_\_ Company Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

For Office Use Only:

X		Fee	Inspected	X		Fee	Inspected
	New				Well Installation		
	Alteration				Addition		
	Repair				Cleaning		
	Soil Log				Abandonment		
	Reinspection				Demolition		

Health Department Approval \_\_\_\_\_ Date \_\_\_\_\_

**Gina Behre, Health Officer**

**Septic System Abandonment Companies as of 4/12/22**

NAME	ADDRESS	CITY	PHONE#	EMAIL
WILLIAM D. SEVERS CO.	109 LAWRENCE ROAD	MAHWAH	201-529-2772	<a href="mailto:bill@williamdseversco.com">bill@williamdseversco.com</a>
HEWITT LANDSCAPING, INC	196 ORANGEBURG ROAD	OLD TAPPAN	201-767-3653	<a href="mailto:hewittlandscapinginc@gmail.com">hewittlandscapinginc@gmail.com</a>
RUSSELL W. ANDERSON, INC	PO BOX 757	RAMSEY	201-825-2092	<a href="http://www.andersontankco.com">www.andersontankco.com</a>
P&D ENVIRONMENTAL SERVICES	234 RIVERVALE ROAD	RIVER VALE	201-664-8900	<a href="mailto:pdenviro@optonline.net">pdenviro@optonline.net</a>
ROSS BROS. INC.	219 RAILROAD AVENUE	NORTHVALE	201-768-6273	
TOP ON THE LINE CONTRACTING	1 HOLLYWOOD AVE SUITE 15D	HOHOKUS	201-493-9340	<a href="mailto:admin@topofthelinecontracting.com">admin@topofthelinecontracting.com</a>
DUTRA EXCAVATING & SEWER	10 STONE HOLLOW RD	MONTVALE	201-930-1229	<a href="mailto:office@dutrasewer.com">office@dutrasewer.com</a>
DAVID ZUIDEMA INC.	90 MIDLAND AVENUE	MIDLAND PARK	866-980-2614	<a href="mailto:office@zuidemaseptic.com">office@zuidemaseptic.com</a>
ACCURATE TANK TESTING LLC	PO BOX 366	FRANKLIN LAKES	201-848-8224	<a href="http://www.oiltanktesting.com">www.oiltanktesting.com</a>
STEIN & SONS, INC	PO BOX 294	PARK RIDGE	201-481-8563	<a href="mailto:steinandsonsinc@gmail.com">steinandsonsinc@gmail.com</a>
PERFECTION EXCAVATING	PO BOX 642	FRANKLIN LAKES	201-560-9996	<a href="mailto:info@perfectionex.com">info@perfectionex.com</a>
Cipriano Enterprises, Inc. dba RFC Excavating & Landscape Construction	74 ETHEL AVENUE	HAWTHORNE	973-304-0500	<a href="mailto:officeadmin@rfcexcavating.com">officeadmin@rfcexcavating.com</a>

**Please note that this list is for informational purposes only and should not be considered as an endorsement or recommendation of any specific company.**